



FACULTY APPLICATIONS FOR THE SUMMER 2024 RESEARCH SUPPORT INSTRUCTIONS

A significant responsibility of full-time faculty at Fordham University is to conduct scholarly research. The summer 2024 research support is provided by the Gabelli School of Business to allow faculty uninterrupted research time in the summer and to help faculty publish in high-quality and high-impact academic journals. Decisions will be made primarily based on the publication record in recent years. Faculty members with no publications in recent years may also apply. Decisions in the latter case will be made based on the submitted research proposals.

The procedure for applications for 2024 summer research support will be similar procedure to the procedure in 2023. All applications should be submitted electronically. Each application should include both the proposal of the summer research project (discussed in detail below), a recent CV, and the outcomes of summer grants received in the last five summers (Summer 2019 -Summer 2023). The instructions below will help guide you through the submission process.

The deadline for submitting your application is Friday, **November 3, 2023**.

Review Procedure

All applications will be reviewed by the members of the research committee. The Research Committee members are Robert Chiang, Elizabeth Cosenza, Ahir Gopaldas, Iftekhar Hasan, Ying Hong, Eun-Hee Kim, Hye-Seung "Grace" Lee, Bozena Mierzejewska and Nemmara Chidambaran (ex officio Associate Dean for Research and Faculty Development).

The Research Committee will read the applications and submit its recommendation to the Dean. Research Committee members will recuse themselves from deliberations of their own applications. Please also note that Faculty members should only communicate with the Associate Dean for Research and Faculty Development, and not with Research Committee members, on all matters pertaining to the Summer Research Awards and their applications.

The Dean will review the applications and the recommendations of the Research Committee. The Dean may ask for clarifications from the Research Committee and/or seek input from other sources. The Dean will make the final determinations on the faculty applications.

We will do our very best to notify the results of the reviews by Friday, December 15, 2023.



Types of Summer Research Support

Gabelli School of Business offers full-time faculty the opportunity to apply for the summer 2024 research support in the form of summer research stipends, research grants, and graduate assistants. *All amounts mentioned below are subject to budgetary constraints.*

Summer research stipends in Summer 2024 are provided to allow faculty to direct more time to research projects in the Summer. Non-contractual stipends will be awarded in three tiers. Faculty submitting a proposal for summer research stipends will automatically be considered for all three tiers. Faculty who does not want to be considered for any one of the three tiers should specify their preference in the proposal.

First-Tier Award: Faculty with top journal publication(s) in the previous three calendar years 2021-2023 and with a promising summer research proposal will be considered for the first tier. The definition of top journals is the same as that in the previous years. Please contact Prof. N.K Chidambaran (chidambaran@fordham.edu) for any questions on the top journal list.

The final list of faculty who receive first-tier, second-tier, and third-tier awards will be determined by the Dean, taking into account the recommendations of the research committee.

The amount of the first tier currently remains at \$25,000.

Second-Tier Award: Second tier will be given to faculty who receive high scores from the research committee, but do not qualify for a First-tier award. Priority will be given to faculty with a strong record of publications(s) in the previous calendar years 2021-2023 in high-impact academic journals and/or on strategic research topics as determined by the Dean.

The amount of the second tier currently remains at \$15,000.

Third-Tier Award: The third tier will be awarded to the faculty whose proposals receive high ranks by the research committee. Priority will be given to faculty with a strong research proposal with the potential for high impact and visibility for the school.

The amount of the third tier currently remains at \$7500.

Contractual Support

Faculty with contractual summer support will receive the stipend for the agreed amount for Summer 2024. In order to ensure a paper trail for audit purposes, faculty receiving contractual summer support are required to submit a Summer Research proposal.



Stipend Tiers and Summer Teaching Policy

For Summer 2024, faculty receiving the second and third-tier summer research stipends can teach one course as an overload for both undergraduate and graduate (such as MBA, MS, EMBA, and Online) programs. Faculty who receives first-tier summer research stipends and faculty who contractually receive summer stipends are not eligible for summer teaching.

Research grants: Research Grants provide for reimbursement of research-related expenses such as specialized databases, participant incentives, or expert computer support. These grants are not intended to reimburse the researcher for time spent in data collection or empirical analysis.

Research Assistants: are provided to support data collection, literature searches and other tasks related to the research project. The assignment of a graduate assistant will be for five or ten hours/week for fifteen weeks in summer 2024. Please note that only Gabelli Graduate Students who are enrolled in summer classes are eligible to serve as a Graduate Assistant.

Application Process

The applications for the summer research support will be filed electronically. Please note that there is no SAVE feature in the software, thus requiring you to complete the application at/in one sitting. It is recommended that you type and save your proposal in Word and then copy/paste the various parts of your proposal into the relevant fields. The required fields are:

Title of the Research Project for Summer 2024 Research Support

1. Academic Area
2. Title of Summer Research Project
3. Purpose
4. Proposed Methodology
5. Timeline
6. Primary Target Publication Outlet
7. Alternative Target Publication Outlet #1
8. Alternative Target Publication Outlet #2
9. Status of Previous Funded Research over the last five summers: Summer 2019 – Summer 2023
10. Summer Research Stipend Requested
11. Summer Research Grant Amount Requested
12. Purpose of Summer Research Grant
13. Summer Research Assistant
14. Purpose of Summer Research Assistant
15. Upload CV



Submission Process

Go to link: <https://research.library.fordham.edu/srp/>

Step One

If this is the first time you are using this system to submit a research proposal, you will need to create a new account-by creating an account, future submissions can be done simply by entering your email and password. At the top of this page, on the right-hand side, click “My Account.”

Follow the directions under “Create new account” (only if you do not have an account) and you will receive a confirmation e-mail from the system when the account is ready.

Step Two

Scroll back to the top of this page. In the left-hand column under “Author Corner,” click on the “Submit Research” link.

If you are not already logged into the system, you may do so using your username and password on the next page.

Step Three

Read and agree to the Submission agreement by clicking in the box and hit submit. You will then be brought to the submission form.

Your name will automatically be inserted in the “Author” field. There is nothing you need to do with this section. Please move on to the next question—“Academic Area’—and proceed from there.

If you have any questions concerning the new electronic submission process, please contact Josefina Kocovic at jkocovic3@fordham.edu.